

Utah Tech University Library Internal Guidelines & Procedures

Materials Reconsideration

- 1.1. Utah Tech University Library affirms its support for academic freedom and its mission to support learning and intellectual engagement for students, faculty, staff and administration. The Library believes these principles require free access to different perspectives, and makes a conscientious effort to include material representative of the varied perspectives on issues.
 - 1.2. All materials selected for inclusion in the Library collection are done so in accordance with the [Collection Development Guidelines](#).
 - 1.3. A patron who would like to file a complaint regarding a library resource must first meet with the subject liaison librarian. The liaison librarian can also evaluate whether adding materials is needed to balance the viewpoints.
 - 1.4. If an informal discussion does not satisfactorily answer the concerns the patron may then file a formal written complaint regarding a library resource. They must complete and submit a Request for Reconsideration of Library Material form.
 - 1.5. This written request will be reviewed by the Dean of the Library & Open Learning Services, and a determination will be made in accordance with the library and university's mission, policy, and procedures.
 - 1.6. The patron will receive a final written response to the submitted request for reconsideration within 90 days of the library receiving the request.
 - 1.7. The patron may appeal to the Library & Open Learning Services Advisory Committee if the Dean's decision is not satisfactory.
2. Addenda
- 2.1. American Library Association (ALA) Library Bill of Rights:
<http://www.ala.org/advocacy/intfreedom/librarybill>
 - 2.2. ALA Freedom to Read Statement:
<http://www.ala.org/advocacy/intfreedom/freedomreadstatement>
 - 2.3. ALA Film & Media Roundtable Freedom to View Statement:
<http://www.ala.org/rt/vrt/professionalresources/vrtresources/freedomtoview>

- 2.4. Association of College & Research Libraries (ACRL) Intellectual Freedom Principles for Academic Libraries:
<http://www.ala.org/acrl/publications/whitepapers/intellectual>
- 2.5. ALA statement on Library-Initiated Programs and Displays as a Resource: An Interpretation of the Library Bill of Rights:
<http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/programsdisplays>

Guidelines Owner: Dean, Library & Open Learning Services

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